## DEPARTMENT OF HEALTH AND HUMAN SERVICES Program Support Center

## INTRAMURAL TRAINING AGREEMENT

A. I understand that Department of Health and Human Services (DHHS) policy prohibits acceptance of contributions to salary, from whatever source, by active-duty officers, unless the contributions are accepted to the benefit of the Government and are deposited to the Miscellaneous Receipts of the Treasury of the United States. Further, with regard to the training I am to receive, I have read and agree to the following:

If the DHHS-supported intramural training program includes one or more periods of extramural training (i.e., training received in non-DHHS facilities), I voluntarily agree to serve on active duty with the Public Health Service (PHS) Commissioned Corps for six months or twice the period of training received in non-DHHS facilities, whichever is greater, subject to the following limitations: (a) If the total period of training in non-DHHS facilities is 30 days or less, I incur no active-duty obligations; (b) Up to one year of training in non-DHHS facilities, for which no tuition and fees are charged, shall be disregarded in determining the period of my active-duty obligation.

My active-duty obligation shall commence immediately upon cessation of my participation in the training program. Failure to fulfill my active-duty obligation shall subject me to the penalties set forth in Paragraph B below. (See INSTRUCTION 3, Subchapter CC25.2, of the Commissioned Corps Personnel Manual.)

B. I understand that if I fail to complete an active-duty obligation with the PHS Commissioned Corps incurred as a result of my extramural training as set forth in Paragraph A, above, I shall be obligated to pay DHHS an amount equal to two (2) times the total amount of the tuition, fees, and other training expenses, and two (2) times any compensation (to include but not limited to pay, allowances, special pays, travel, transportation and shipment of household goods) received by me or paid on my behalf in connection with the training. Under Department of the Treasury regulations, late charges may be assessed for payments made after the due date on amounts owed to the U.S. Government. Furthermore, I understand that if I fail to fulfill an active-duty obligation incurred pursuant to my participation in training under this agreement, DHHS will deny lump-sum payment of unused annual leave and transportation allowances and travel time which are otherwise authorized in connection with separation from the PHS Commissioned Corps; withhold my final pay and allowances to satisfy any indebtedness to the Government; and deny my request for a commission in the inactive reserve.

| State field of study or specialty: |         |      |
|------------------------------------|---------|------|
| NAME (Typed) (Last)                | (First) | (MI) |
| SIGNATURE (In Ink)                 |         | DATE |